



September 9, 2013

DIVISION MEMORANDUM

No. 495 s. 2013

**TRAINING OF TRAINORS, TECHNICAL AND CLASSIFICATION SEMINARS (PHASE III)
FOR THE DIFFERENTLY ABLED PERSONS**

To: OIC, Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools

1. Attached is copy of DepEd Memorandum No. 150, s. 2013, dated August 14, 2013, entitled, "***Training of Trainors, Technical and Classification Seminars (Phase III) for the Differently Abled Persons***" for the information and guidance of all concerned.
2. For more information, all concerned may contact Mrs. Gladys Balagtas of the Division Office, Cellphone Number 09064872364 or to the President of the Philippine Sports Association for the Differently Abled-National Paralympic Committee of the Philippines (PHILSPADA-NPC Philippines) with Telefax Nos. (02) 636-4884; (02) 635-0375 and Email Address: philspada_npc philippies@yahoo.com.
3. Immediate and wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent



Republic of the Philippines
Department of Education

14 AUG 2013

DepEd MEMORANDUM
No. **150**, s. 2013

**TRAINING OF TRAINORS, TECHNICAL AND CLASSIFICATION SEMINARS (PHASE III)
FOR THE DIFFERENTLY ABLED PERSONS**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

1. The Philippine Sports Association for the Differently Abled-National Paralympic Committee of the Philippines (PHILSPADA-NPC Philippines) under the auspices and authority of the Philippine Sports Commission (PSC) in coordination with the Department of Education (DepEd) through the School Sports Events and Activities Unit (SSEAU) will conduct the **Training of Trainors, Technical and Classification Seminars (Phase III) for the Differently Abled Person** on the following dates and venues with the number of participants per region:

Region	Cluster	Date and Venue	No. of Participants						Medical Classifiers (Doctors/PTs)
			Department of Education			LGU			
			Coaches	Athletes	Total	Coaches	Athletes	Total	
IX	Mindanao	August 30 – September 1, 2013 Cagayan de Oro City	5	10	15	5	10	15	10
X			10	15	25	10	15	25	
XI			5	10	15	5	10	15	
XII			5	10	15	5	10	15	
Caraga			5	10	15	5	10	15	
Total			30	55	85	30	55	85	180
VI	Visayas	September 20-22, 2013 Tacloban City	5	10	15	5	10	15	10
VII			5	10	15	5	10	15	
VIII			15	25	40	40	15	25	
Total			25	45	70	25	45	70	150
I	Luzon	October 11-13, 2013 Baguio City	5	5	10	5	5	10	10
II			5	5	10	5	5	10	
III			5	5	10	5	5	10	
IV-A			5	5	10	5	5	10	
IV-B			5	5	10	5	5	10	
V-Bicol			5	5	10	5	5	10	
NCR			5	5	10	5	5	10	
CAR			10	15	25	10	15	25	
Total			45	50	95	45	50	95	200

2. The Training-Seminar aims to:
- a. create awareness on the sports program of the differently abled in the local/grassroots and in the national level;
 - b. organize and train coaches and trainors on the proper system of coaching and training of differently abled athletes;
 - c. establish a pool of coaches, trainors, technical officials and classifiers who will help differently abled athletes in all levels of competitions;
 - d. identify outstanding athletes;
 - e. install correct classification for virtually impaired and orthopedically handicapped athletes; and
 - f. form a national pool of differently abled athletes, duly recognized by PHILSPADA-NPC Philippines.

3. These activities will have three components:
 - a. Training of the Trainers and Coaches;
 - b. Technical and Classification Seminars; and
 - c. Talent Identification.
4. The participating athletes for the Talent Identification in Athletics, Swimming, Table Tennis, Goalball and Futsal, Boccia are those who are orthopedically handicapped and visually impaired. The training may be used by PHILSPADA-NPC Philippines as basis for the selection of Philippine Team for future international competitions.
5. The DepEd Special Education supervisors, teachers and coaches who served in the recently 2013 *Palarong Pambansa* held in Dumaguete, Negros Oriental are invited to attend this basic training-seminar.
6. Participants for the advanced course will be those who had attended the previous Training of Trainers and Coaches and Technical and Classification Seminars for Differently Abled as per DepEd Memorandum No. 100, s. 2012 held last year.
7. The PHILSPADA-NPC Philippines shall provide the participants with the board and lodging while their transportation and other incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Confirmation of attendance shall be made one week before the schedule of the training.
8. All participants (regional, provincial/city and municipal delegations) must bring their own sleeping materials, toiletries and sports attire. Classrooms of both public and private schools will be used for the accommodation of all delegates.
9. The general guidelines and program of activities are enclosed.
10. For more information, all concerned may contact:

Mr. Luis Jose B. Arellano
President
Philippine Sports Association for the Differently Abled-National Paralympic
Committee of the Philippines (PHILSPADA-NPC Philippines)
Room 101, Building E, Philsports Complex, Pasig City
Telefax Nos.: (02) 636-4884; (02) 635-0375
Email Address: philspada_npc_philippines@yahoo.com
Facebook Account: [PHILSPADA@groups.facebook.com](https://www.facebook.com/PHILSPADA@groups.facebook.com)
11. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

Encls.:

As stated

Reference:

DepEd Memorandum: (No. 100, s. 2012)

To be indicated in the Perpetual Index
under the following subjects:

ATHLETICS
SEMINARS
SPECIAL EDUCATION
TRAINING PROGRAMS

Madel: PHILSPADA

0723-August 1, 2013/8-5/8-7



**PHILSPADA-NPC PHILIPPINES
TRAINING THE TRAINERS, TECHNICAL &
CLASSIFICATION SEMINAR (Phase III)**



TTT GUIDELINES

1. AUTHORITY: the Training the Trainers, Technical and Classification Seminar will be organized by the Philippine Sports Association for the Differently Abled, National Paralympic Committee of the Philippines (PHILSPADA-NPC Philippines) under the auspices and authority of the Philippine Sports Commission (PSC).

2. DATE AND PLACE:

- ◆ Mindanao Area
Date : August 30 to September 1, 2013
Venue : Cagayan de Oro City
- ◆ Visayas Area
Date : September 20-22, 2013
Venue : Tacloban City
- ◆ Luzon Area
Date : October 11-13, 2013
Venue : Baguio City

3. SPORT: the following sports events will be conducted:

- ◆ Athletics
- ◆ Swimming
- ◆ Table Tennis
- ◆ Goalball & Futzal
- ◆ Boccia
- ◆ Wheelchair Basketball
- ◆ Classification

4. SCHEDULE:

- ◆ **Pre-event: Arrivals:** All Participants from the Province must arrive one day before the start of seminar.

◆ **I. DAY ONE – SEMINARS (Program/Technical & Classification):**

8:00am	-	Registrations
9:00am	-	Program/Welcome Remarks
11:00am	-	Acknowledgement of Lecturers/Facilitators
11:10am	-	Audio-Visual Presentation
11:15am	-	Classification Seminar (Overview)
12:00nn	-	Lunch Break
2:00pm	-	Classification Seminar (Different Sports)
5:00pm	-	End of first day session

◆ **II. DAY TWO – SEMINARS (Training/Coaching/Technical & Classification):**

8:00am	-	Registration
9:00am	-	Sport Lecture – Athletics
9:45am	-	Sport Lecture – Swimming
10:30am	-	Sport Lecture – Wheelchair Basketball/Table Tennis
11:15am	-	Sport Lecture – Goalball/Futsal
12:00nn	-	Lunch Break
1:00pm	-	Sport Lecture – Boccia
2:00pm	-	Practicum & Athletes Classification
5:00pm	-	End of second day session

◆ **III. DAY THREE – TALENT IDENTIFICATION:**

8:00am	-	Talent Identification Proper
10:00nn	-	Closing Program
12:00nn	-	Break/Lunch Time

- ◆ **Post-event:** Departure of Participants after the competition or morning the next day.

5. OFFICIAL ORGANIZER

Name:

- ◆ Philippine Sports Commission (PSC)
- ◆ PHILSPADA-NPC Philippines
- ◆ Department of Education (DepEd)
- ◆ Department of Interior & Local Government (DILG)
- ◆ National Council on Disability Affairs (NCDA)

Postal address: Room 101, Building E, PSC-Philsports Complex, Ultra, Pasig City

E-mail: philspada_npc_philippines@yahoo.com

Phone: 2 6364884

Fax: 2 6350375

Contact Person: Mr. Luis Jose B. Arellano, President

6. PARTICIPATION QUOTAS:

All Delegation Participants was composed of the following:

AREA	DATES & VENUES	REGIONS	NUMBER OF PARTICIPANTS						Medical Classifiers (Doctors/PTs)
			Department of Education			LGU's			
			Coaches	Athletes	Total	Coaches	Athletes	Total	
	August 30 to September 1, 2013 Cagayan de Oro City	IX	5	10	15	5	10	15	10
		X	10	15	25	10	15	25	
		XI	5	10	15	5	10	15	
		XII	5	10	15	5	10	15	
		CARAGA	5	10	15	5	10	15	
		Total	30	55	85	30	55	85	180
	September 20-22, 2013 Tacoloban City	VI	5	10	15	5	10	15	10
		VII	5	10	15	5	10	15	
		VIII	15	25	40	15	25	40	
		Total	25	45	70	25	45	70	150
	October 11-13, 2013 Baguio City	I	5	5	10	5	5	10	10
		II	5	5	10	5	5	10	
		III	5	5	10	5	5	10	
		IV-A-Calabarzon	5	5	10	5	5	10	
		IV-B-Mimaropa	5	5	10	5	5	10	
		V-Bicol	5	5	10	5	5	10	
		NCR	5	5	10	5	5	10	
		CAR	10	15	25	10	15	25	
Total	45	50	95	45	50	95	200		

7. REGIONAL/PROVINCIAL/MUNICIPAL DELEGATIONS:

- ◆ Meals – to the organizing committee account
- ◆ Transportation – from local to venue and back, to the delegates account
- ◆ For **DEPED**, accommodation will be charged to the **DEPED** participants (leave-out). For **LGU's**, **PHILSPADA** can assist their accommodation (preferably public school-delegations must provide their own sleeping materials).

8. DOCUMENTS ATTACHED:

Together with this Guidelines, attached are the following documents:

- a. first entry form:
 - i. Individual Entry Form
 - ii. Entry Form by Number
 - iii. Arrival/Departure form

PHILSPADA-NPC PHILIPPINES
TRAINING THE TRAINERS TECHNICAL & CLASSIFICATION
SEMINARS 2013

REGISTRATION FORM

Region/LGU/
Organization

OFFICIAL

Given Name

Family Name

2 Photos
(Passport size)

Please tick (X)

Male Female Date of Birth

Address &
Contact No.

Email address

Sport Field

In consideration of acceptance of my entry, I do hereby agree the exclusion of liability to the event, PHILSPADA-NPC Philippines, PSC, Local Government, DepEd, the National Sport Association and other sponsors from all claims for injuries and/or damages however caused (whether fatal or otherwise) I may suffer out of the participation in these events. I also release and forever discharge the above groups from all actions, suits, proceedings, claims, demands, losses, damages, penalties and fines however arising (including negligence). I agree to comply with the rules and regulations and intend to participate entirely at my own risk.

Participant's Signature

Date

PHILSPADA-NPC PHILIPPINES
TRAINING THE TRAINORS TECHNICAL & CLASSIFICATION SEMINARS

ENTRY FORM BY NUMBERS

SPORT	No. of VI Athletes	No. of OH/CP Athletes	No. of Caregivers	No. of Coaches/Team Officials
ATHLETICS				
SWIMMING				
BOCCIA				
GOALBALL				
FUTSAL				
WHEELCHAIR BASKETBALL				
TABLE TENNIS				
TOTAL				

Signed by:

Head of Delegation

Date

**PHILSPADA-NPC PHILIPPINES
TRAINING THE TRAINORS, TECHNICAL & CLASSIFICATION SEMINAR**

ARRIVAL & DEPARTURE FORM

<Number of Delegation>			<Wheelchair User>	
	MEN	WOMEN	TOTAL	
Athletes	<input style="width: 50px; height: 20px;" type="text"/>	+ <input style="width: 50px; height: 20px;" type="text"/>	= <input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 50px; height: 20px;" type="text"/>
Officials	<input style="width: 50px; height: 20px;" type="text"/>	+ <input style="width: 50px; height: 20px;" type="text"/>	= <input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 50px; height: 20px;" type="text"/>
Delegation <input style="width: 50px; height: 20px;" type="text"/> + <input style="width: 50px; height: 20px;" type="text"/> = <input style="width: 100px; height: 20px;" type="text"/> <input style="width: 50px; height: 20px;" type="text"/>				
<Flight/Boat/Bus Schedule>				
Arrival				
Date	Departure from			
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>			
Airline/Boat/Bus	Flight/Boat/Bus Number	Arrival Time		
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>		
Departure				
Date	Departure to			
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>			
Airline/Boat/Bus	Flight/Boat/Bus Number	Departure Time		
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>		

Delegation Head

Date